

PERSONNEL POLICY MANUAL

LETA		POLICY No. 11
Section:		EFFECTIVE: 2/00
Subject:	High Risk Drivers	REVIEW:
Source:	Executive Director	REVISION:
		REVISED:

POLICY

It shall be the policy of the Louisiana Educational Television Authority to prohibit any employee/contractor with three or more moving violations in a 12-month period, one DWI or Reckless Operation conviction in a 12-month period from driving a state vehicle.

PURPOSE

The purpose of this policy is to provide an environment where employees charged with the responsibility/privilege of driving state vehicles are the safest drivers possible for the benefit of the employee and the public, thereby reducing the number of traffic accidents.

APPLICABILITY

Applies to all LETA employee/contractors driving state vehicles.

RESPONSIBILITIES

It is the responsibility of the Executive Director or her designee to ensure compliance of this policy.

VIOLATION OF THIS POLICY

Persons who fail to adhere to this policy may be subject to disciplinary action.

