

PERSONNEL POLICY MANUAL

LETA		POLICY No. 10
Section:		EFFECTIVE: 2/00
Subject:	Defensive Driving	REVIEW:
Source:	Executive Director	REVISION:
		REVISED:

POLICY

It shall be the policy of the Louisiana Educational Television Authority to require employees/contractors driving state vehicles to attend a defensive driving course. The course shall be taught by a certified defensive driving instructor furnished by LETA at a site specified by LETA.

PURPOSE

The purpose of this policy is to increase the safety awareness among drivers of state vehicles, to reduce the State's exposure to liability and financial loss, to assist state agencies in achieving accountability for safe driving which is beneficial to the employee and the public.

APPLICABILITY

Applies to all LEA employee/contractors driving state vehicles.

RESPONSIBILITIES

It is the responsibility of the Executive Director or her designee to ensure compliance of this policy.

VIOLATION OF THIS POLICY

Persons who fail to adhere to this policy may be subject to disciplinary action.

